Interim Director of the Center on Science Policy & Society

About Science & Society:

The Duke Initiative for Science & Society is an interdisciplinary initiative that examines the wide-ranging and integral role of science in social institutions and culture. Science & Society integrates and fosters innovation in related research, education, and engagement at Duke by adopting a pluralistic approach to understanding how science and human endeavors intersect with a specific focus on ethical, legal, and social implications for science. For more information, visit our website at http://www.scienceandsociety.duke.edu.

Interim Director, Center on Science Policy & Society

We have an exciting opportunity for an Interim Director of a new Center for Science Policy & Society at the Duke Initiative for Science & Society in conjunction with the Sanford School of Public Policy at Duke. The Interim Director will lead the Center at the Duke Initiative for Science & Society, with an emphasis on advocating for and contributing to activities that focus on the intersection of science and policy, as well as science and societal interest.

A signature program of the Center is the website SciPol.org, which tracks active legislation, regulation, and court judgements. Under the Center umbrella are executive education programs, new course offerings, new pedagogical tools for undergraduate and graduate students, the summer policy academy for Duke PhD students, and a summer policy institute for undergraduate, graduate, and post-doctoral students.

As leader of the Center, the Interim Director is responsible for:

- Strategy and intellectual direction of all center programs;
- The policies under which they operate;
- Annual budgeting and grant oversight;
- Development of fundraising opportunities;
- Hiring, staff development, and supervision of the Center.

The Interim Director will serve as a member of the Science & Society leadership team and may be considered for the Director of the Center, appointed by Science & Society and the Sanford School of Public Policy, to commence July 1, 2019.

This opportunity is appropriate for individuals who are experienced in the principles and process of developing science policy, who is an innovative and entrepreneurial program builder. The successful candidate will possess leadership and project management skills, in addition to a talent for public speaking, network building, writing and communication.
Administrative Responsibilities

- Oversee Center operations and all Center programs, including SciPol.org, SciPol executive education and summer programs, new courses, and pedagogical modules.
- Research, develop, and apply for Center and Center program funding opportunities.
- Develop, implement, and oversee new Center programs related to Science Policy & Society.
- Develop new partnerships, both internally at Duke University, and with external foundations, organizations, funders, and institutions.
- Network, promote, and market Center to relevant stakeholders.
- Oversee Center course offerings
- Develop course modules on Science Policy for undergraduate and graduate students

To Apply:

Interested candidates should submit a resume, cover letter, and a four-page statement illustrating the relevance of their background to the mission and goals of the Duke Initiative for Science & Society Center for Science Policy & Society to scienceandsociety@duke.edu and through Duke’s HR Portal.

In addition, the statement should include an overview of the applicant’s specific expertise as it relates to the Center’s portfolio, as well as strategic leadership experience directing a complex organization with multiple staff. We will review all applications beginning immediately, until the position is filled. If we think you might be a good fit for the role, we will contact you regarding next steps.