Job Title: Knowledge Translation Communications Specialist  
Location: Vancouver - Point Grey Campus  
Employment Group: Technicians & Research Assists  
Job Category: Non-union Research/Technical  
Classification Title: Research Asst/Tech 3  
Business Title: Research Asst/Tech 3  
VP/Faculty: Faculty of Medicine  
Department: Neurology Division  
Salary Range: $46,855.00 (minimum) - $51,096.00 (midpoint) - $55,339.00 (maximum)  
Full/Part Time: Full-Time  
Funding Type: Budget Funded  
Available Openings: 1

Job Summary  
A key position is available immediately for a highly motivated individual to join Neuroethics Canada at UBC, in beautiful Vancouver, BC, in a dual Knowledge Translation Communications Specialist (KTS) role. The first 50% of the position will be dedicated to assisting the Director with the daily lab management of Neuroethics Canada and developing multimedia KT materials for a large NIH grant dedicated to drug resistant epilepsy. The other 50% will be to serve as the inaugural KT and Communications Specialist for the Canadian Brain Research Strategy (CBRS) Secretariat. The person in this exciting position will be dedicated to ensuring the rapid and mutual flow of ideas and innovations from researchers to receptor communities. This role focuses both on building partnerships and on nurturing and protecting one of Canada's most important assets: leadership in ethically sound and culturally appropriate neuroethics and neuroscience.

Organizational Status  
Upwards: Directly to the Director of Neuroethics Canada, Dr. Judy Illes

Interaction and liaisons: CBRS Chair and Co-Chair based at Laval University, CBRS Executive Director, Events Specialist, Communications Co-ordinator, Faculty, International Brain Initiative (IBI) collaborators, graduate research assistants, research assistants, and research interns.

Work Performed  
The responsibilities of this position will focus on lab management and resource development on the one hand, and building the knowledge translation arm of CBRS and bringing it national visibility among the neuroscience and other relevant communities on the other. The task at hand will require the design and implementation of a diverse array of methods. To this end, the successful candidate will:

- assist with daily operations of Neuroethics Canada, including lab meetings, student mentoring, grants reporting
- participate in, finalize, and report on data analysis for NIH epilepsy grant
- develop multimedia resource materials to doctors, clinics, families and youth based on the empirical work of the NIH grant on pediatric epilepsy and neurotechnology
• develop and manage community consultations for ongoing and integrated KT for Neuroethics Canada and the CBRS
• interface with patient and advocacy communities
• promote CBRS among early career scholars and students
• develop and manage and community conversations for during and end-of-project KT
• launching new KT initiatives in response to the evolution of the CBRS and needs of its constituents across Canada and its relationship with the IBI.
• lead and participate actively in regular meetings of the CBRS Secretariat and Neuroethics Canada
• contribute to new Neuroethics and CBRS initiatives as they arise

Supervision Received
Reports directly to the Director of Neuroethics Canada/CBRS co-Chair.

Supervision Given
None given.

Consequence of Error/Judgement
Loss of credibility of the CBRS among the professional and stakeholder communities. All activities must adhere to the highest standards of excellence and ethics.

Qualifications
Undergraduate degree in a relevant discipline or Graduation from a technical college or institute. Graduate degree (Masters or PhD) in a relevant discipline, such as neuroscience and science policy. Minimum of 3 years related experience or the equivalent combination of education and experience. Excellent academic credentials. Working knowledge of qualitative and quantitative research methodology and design. Bilingual in English and French preferred. Computer proficiency. Excellent interpersonal, organizational skills, oral and written communication skills. Ability to work both independently and within a team environment.

Equity and diversity are essential to academic excellence. An open and diverse community fosters the inclusion of voices that have been underrepresented or discouraged. We encourage applications from members of groups that have been marginalized on any grounds enumerated under the B.C. Human Rights Code, including sex, sexual orientation, gender identity or expression, racialization, disability, political belief, religion, marital or family status, age, and/or status as a First Nation, Metis, Inuit, or Indigenous person.

All qualified candidates are encouraged to apply; however Canadians and permanent residents will be given priority.

How to apply
Applicants should include a current CV with a cover letter (Word or PDF) via e-mail to Dr. Judy Illes (jilles@mail.ubc.ca). We thank you for your interest. Only those candidates short listed for interviews will be contacted.